



# NOTICE OF VIRTUAL ANNUAL GENERAL MEETING

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**NOTICE IS HEREBY GIVEN THAT** the 8<sup>th</sup> Annual General Meeting (“**AGM**”) of the shareholders of Samba Foods Limited (“the Company”) will be held **VIRTUALLY** from the office of Samba Foods Limited, West Coast Dyeing Industries Compound, Heavy Industrial Area, Tema on **Thursday 28<sup>th</sup> September, 2023 at 11: 00am** for the following purposes:

## **AGENDA**

1. To receive and consider the reports of Directors and Auditors together with the Financial Statement for the year ended December 31, 2022 thereon.
2. To elect the following Non-Executive Board Members appointed during the year pursuant to section 72(1) of the Company’s Regulations
  - a. Mr. Alexander Banful
  - b. Dr. Joseph Nyarkotei Dorh
  - c. Mrs. Yvonne Elsie Kwakye-Baffour
  - d. Mr. Evans Arhin
3. To approve Directors’ Fees
4. The authorization by Members for the Directors to fix the remuneration of the auditors.
5. Any other business

**Dated, This 1<sup>st</sup> Day of September, 2023 in Tema.**

**By Order of the Board**

**SAMUEL ANNOR RONNA  
THE SECRETARY**

Notes:

1. A member entitled to attend and vote at the Annual General Meeting may appoint a proxy to attend (via online participation) and vote on his/her behalf. Such a proxy need not be a member of the Company.
2. The appointment of a proxy will not prevent a member from subsequently attending and voting at the meeting (via online participation). Where a member attends the meeting in person (participates on line), the proxy appointment shall be deemed to be revoked.
3. A copy of the Form of Proxy is attached and may be completed and deposited at the registered office of the **Registrars of the Company**, Universal Merchant Bank Limited, UMB's Merban House, at 44 Kwame Nkrumah Avenue, Okaishie Market, opposite the Ghana Railways Corporation Head Office, Accra, to arrive **no later than 48 hours before the appointed time for the meeting**.

### **Accessing and Voting at the Virtual AGM**

4. A unique token number will be sent to shareholders by email and/or SMS from 20th September, 2023 to give them access to the Meeting.
5. Shareholders who do not receive this token should contact the Registrar Universal Merchant Bank Limited via [Registrars@Myumbbank.com](mailto:Registrars@Myumbbank.com) or call 0307011722; 0541226363 / 0244694682 before the date of the Meeting to be sent the unique token.
6. Shareholders who do not submit their proxy forms to the registrar of the Company prior to the meeting may vote electronically during the Virtual AGM, using their unique token number.

Further assistance on accessing the meeting and voting electronically will be sent via email/SMS. For more information, please contact the Registrar:

Universal Merchant Bank Limited  
UMB's Merban House at 44 Kwame Nkrumah Avenue,  
Okaishie Market – Accra.  
P.O. Box GP 401, Accra-Ghana  
Telephone: +233 307011722 Fax: +233 302 667 305  
W: [www.myumbbank.com](http://www.myumbbank.com)